

The Fishers Island Union Free School Board of Education Meeting: August 15, 2018

Board Members in Attendance: President Jamie Doucette, Vice President William Bloethe, Linda Mrowka, and Robin Toldo.

Also in attendance: Principal Christian Arsenault, Secretary Michele Klimczak, Business Manager Jim Eagan, Trooper Charlie Witczak, Michael George; Superintendent Karen Goodwin by way of telephone.

1. School Community Session: 6:00 pm

1.1. Call to Order/Pledge of Allegiance: President Jamie Doucette calls to order at 6:09 pm.

1.2. Public Participation: None

1.3. Celebrations:

- A Summer Facility Improvements: Attic and Special Education Classroom:** Plan to make attic space into record room, Adam Baber spent four of the twelve days in his summer stipend position completing this project. Eduardo changed locks on cabinets and put an air conditioning unit into wall in the Special Education classroom.
- B Jessica Hall EMT Certification:** Jessica Hall successfully completed the EMT course from January to July of 2018, increasing percentage of EMT certified school employees
- C Little Free Library:** Currently in operation at the back-door entrance to the school. John Britt, President of the Library Board, is doing a write up to include on fishersisland.net along with some photos. Principal Arsenault thanked John Britt for the donation of materials and Jared Kaplan for finishing this project before he left the Fishers Island School
- D Copy Machine Arrival:** After a long wait, two new copy machines are available for use at Fishers Island School. One in the teacher's lounge and one in the main office. Principal Arsenault commends the Aztec company for their handling of this delivery.
- E IPP Thank You Letter:** Principal Arsenault thanks Bonnie Benkard and the counselors for their efforts during the IPP program this summer and commends them on their organization of events and cleanliness this year.
- F Jack Morrissey Senate Page:** Jack Morrissey will be serving as a senate page in Washington, D.C. from August until January of 2019. Michael George explained that Jack will be taking classes followed by working on the senate floor. Jack is one of thirty candidates selected nationwide and will be working with Senator Charles Schumer. Thank you to Michael George for his assistance in Jack's application process.

1.4. Additions to the Agenda: 4.8 Technology Education Position Update

2. Business Office Reports [July Reports to be Emailed]

2.1. Warrants Approved by Claims Auditor Sharon Patterson: Jim Eagan didn't have much to add to this report.

2.2. Business Manager Reports

- A **Budget Status Report as of June 30, 2018:** Jim Eagan briefly went over this report.
- B **Treasurer's Report Approved by Principal:** Jim Eagan will have July information at next meeting.

2.3. 2018-2019 Budget Transfers: None

2.4. 2016-2017 Audit Status: Superintendent Karen Goodwin has been working on schedule for 2015-2016 and Jim Eagan has been working on 2016-2017 and he will have an update for the next meeting.

3. Action Items

3.1. Motion: To Approve the Minutes of the July 10, 2018 Board of Education Meeting:

Linda Mrowka made the motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

3.2. Motion: To Approve the Submission of the 2017-2018 APPR Implementation

Certification Form: Robin Toldo made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed.

3.3. Motion: To Approve the APPR Independent Evaluator Hardship Waiver for the 2018-

2019 School Year: Linda Mrowka made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed.

3.4. Motion: To Approve the 2018-2019 Parent/Student Handbook: (Principal Arsenault discussed specific changes or 'shifts' to the handbook itself in consideration to tracking attendance, formation of formal study halls with special alterations made for students above academic honors, detention hall will now be served with Principal Arsenault in his office and is used solely for behavioral issues. Homework hall will be used for incomplete homework assignments. Also, there was some cleaning up honor roll language to make the specifications more clear- Michael George commented on the process in which it will be printed from PowerSchool and that all school subjects will be included- all 'incomplete' classes must be cleared by principal, courses that meet two days per week rather than five will count for half the honor credit etc. goal to make honor roll eligibility and satisfaction of requirements clearer.) Robin Toldo made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed.

3.5. Motion: To Approve the Capital Improvement Plan Priorities: (Superintendent Karen Goodwin asked to approve inclusion of school vehicles in this plan.) Robin Toldo made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed.

3.6. Motion: To Approve the Request for Proposals for Architect and/or Engineering

Services: (Superintendent Karen Goodwin explains that there are seventeen projects, six of which will be addressed, that need to have preliminary checks on these six areas: elementary playground area parking, hot water boiler, security improvements, roof replacements, plumbing system, determining the structural integrity of the old bowling alley which is on school property.) Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

3.7. Motion: To Approve the Request for Proposals for a School Attorney: (Principal Arsenault shares that he is hopeful that they will have a School Attorney for the Board's approval by the April Board Meeting and discussion of Board Members involvement in the interview process of this attorney.) Bill Bloethe made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed.

3.8. Motion: To Approve the Working Conditions and Benefits Document for the 2018-2019 School Year: Bill Bloethe made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

4. Administrative Report

Prior Business

4.1. School Accreditation Update: Principal Arsenault discussed professional development linked to accreditation, more updates to come.

4.2. Generator Project: Superintendent Karen Goodwin comments via phone that the first payment of \$10,000 is waiting for Suffolk County to come and evaluate the generator itself. In the meantime, Superintendent Goodwin is working with Senator LaValle's staff on the grants for \$50,000, more attainable to get \$20,000, proposed to be used for electric servicing. Superintendent Goodwin will be rewriting the grant to include the above information.

4.3. Spanish Room HVAC: Principal Arsenault comments that the Spanish room HVAC system is currently up and running properly after addressing issues that arose earlier in the process.

4.4. Paddle Tennis Project Update: Superintendent Karen Goodwin comments that everything able to be submitted on the side of Fishers Island School has been submitted. She is still waiting for signing by ProCourt for contracting purposes, once community center gets their signatures, we can move forward.

4.5. Oil Tank Probe Repair: Principal Arsenault comments that oil tank probe will be repaired by AARCO on 8/16/18.

New Business

4.6. 2018-2019 Enrollment: Principal Arsenault comments that overall enrollment is down ten total students this year, even with the addition of the three preschool students in the new Pre-K program. Principal Arsenault thanks Jim Eagan for his creation of the enrollment analysis data sheet from 2014 to present. Principal Arsenault also commented on his and Superintendent Karen Goodwin's continued addressing of housing challenges with the ICB housing committee. Challenges with transportation were also discussed inhibiting commuter participation in Fishers Island School along with the application process.

4.7. Professional Service Procurement Guidance: Superintendent Karen Goodwin shares information of the great review that needs to continue to be done every five years. Need for auditors to come first but as of right now she couldn't be happier. Looking forward to finding professionals to service Fishers Island School, Superintendent Goodwin proposes using similar interview process to that of attorney for future endeavors.

4.8. Technology Education Position Update: Principal Arsenault shares that Fishers Island School has received a total of ten applications, three or so of which are incomplete. He would like the hiring committee to do first round of interviews through skype and bring two or three finalists to come do a mock lesson on island. The process will be supplemented with long term sub until second semester when replacement for position is found.

5. Information Packet for the Board of Education

5.1. Letter to Southold Highway Department RE: Paddle Tennis

5.2. ESBOCES Congratulations on Re-election of William Bloethe and Thomas Shillo:

5.3. NYSIR Insurance Report Response:

6. Board Committee Reports

6.1. Faculty Housing: None at this time

6.2. Safety: None at this time

6.3. Personnel: None at this time

7. Public Participation: None at this time

8. Executive Session: Motion to adjourn to executive session was made by Linda Mrowka and seconded by Bill Bloethe at 7:17 pm.

8.1. Sale of School Property

9. Adjournment